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Please write or type below this line MEMORANDUM OF UNDERSTANDING (MoU)

BETWEEN

UDAI PRATAP COLLEGE, VARANASI, INDIA

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AND

HARISH CHANDRA POST GRADUATE COLLEGE, VARANASI

THIS MEMORANDUM OF UNDERSTANDING (MoU) is executed at Varanasi on this. 3.1. (date) day of(month), 2023 by and between Udai Pratap College, Varanasi, India, an Autonomous Institution affiliated to MGKVP, Varanasi; recognized by UGC under Section 12 B & 2f of the UGC Act, 1956, having its registered office at Varanasi-221002, India and represented by its Principal Dr. Dharmendra Kumar Singh hereinafter referred to as 'UPC' (which expression shall, where the context so admits, mean and include its successors, lawful representatives and permitted assigns) of the First Party;

and

Harish Chandra Post Graduate College, Varanasi, India, an Institution affiliated to MGKVP, Varanasi; recognized by UGC under Section 12 B & 2f of the UGC Act, 1956, having its registered office at Varanasi-221001, India and represented by its Principal Dr. Rajneesh

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Kunwar hereinafter referred to as 'HCPGC' (which expression shall, where the context so admits, mean and include its successors, lawful representatives and permitted assigns) of the Second Party (hereinafter collectively referred to as "the Parties" and individually as "the Party"). WITNESSETH AS FOLLOWS:-

UPC and HCPGC have many areas of common interest in academic, education and research such as Sciences, Social Science, and Humanities considerable advantage may be gained from their pursuit on a collaborative basis in the fields of academics, education and research, and administrative.

NOW THEREFORE, UPC and HCPGC have decided to enter into this Memorandum of Understanding (here-in-after referred to as MoU), which defines the framework for the cooperation of the two institutions set out in the following sections.

1. Objectives

The goal is to foster collaboration, provide opportunity for better experience, and to facilitate advancement of knowledge on the basis of reciprocity, best effort, mutual benefit, and frequent interactions. Udai Pratap College and Harish Chandra Post Graduate College are agree:

- **1.1** to exchange information on teaching, learning material and other literature relevant to their educational and research programmes
- **1.2** to jointly organize short-term continuing education programmes on topics of mutual interest and to invite each other's faculty to participate therein
- **1.3** to jointly organize seminars, conferences, or workshops on topics of mutual interest and to invite each other's faculty to participate therein
- 1.4 to exchange, on a reciprocal basis, students at Undergraduate, Graduate and Doctoral levels for limited periods of time for purpose of education and /or research.

2. Joint Sponsored Research, Development and Consulting

UPC and HCPGC agree to help identify and invite faculty members from the other institution to participate in research or development programmes. The terms and conditions for such participation will be worked out by mutual agreement between UPC and HCPGC.

3. Exchange of Faculty and Staff

UPC and HCPGC agree to encourage collaboration between faculty and staff from the two institutions. Specifically, institutions will encourage members of their faculties to undertake short visits to, or take up fixed-term visiting assignments at, each other's institution as per the existing norms. Notwithstanding the above, UPC and HCPGC will examine ways to identify financial resources to fund international travel by their faculty/students.

4. Student Exchange

UPC and HCPGC agree that student exchange will be guided by principles listed below. A home institution refers to the institution where a student is a full-time student, and from where he/she is

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expected to graduate. A host institution refers to an institution that receives a student for a brief period of time to undertake a pre-determined programme of study or research.

- Exchange students will be selected by mutual agreement between the home institution 4.1 and the host institution.
- An exchange student will continue to be treated as full-time student at his/her home 4.2 institution.
- An exchange student will be considered as full-time "exchange" student at the host 4.3 institution.
- His/her programme of study at the host institution will be determined by mutual 4.4 consultation between his/her academic advisor at the home institution and his/her "interim" academic advisor identified by the host institution.
- The host institution will evaluate an exchange student's performance in each course or 4.5 module, award a letter grade or marks, and issue a letter to that effect.
- The home institution may award to the exchange student credits earned at a host 4.6 institution, but only after the home institution has established correspondence between courses taken at the host institution vis-a-vis those offered at the home institution.
- If an exchange student has undertaken research, then the host institution will evaluate the 4.7 exchange student's performance in the research, and issue a letter to that effect, together with a technical "report" of the research carried out.
- If an exchange student has undertaken research, then the home institution will take note 4.8 of the performance evaluation and the technical report, and take steps in accordance with its own procedures.
- To avail travel expenses, students can apply for existing funding programs at their 4.9 respective home institution.
- The exchange students will pay tuition and other fees at their home institution. 4.10

5. Exchange of Scientific and Technical Material

UPC and HCPGC will exchange information on research and educational programmes and teaching/learning material and other literature relevant to their educational and research programmes. Further, UPC and HCPGC agree to explore ways to share teaching/learning material, and other relevant literature, while respecting each other's intellectual property and other rights.

6. Joint Conferences, workshops and short-term courses

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UPC and HCPGC agree to help identify and invite faculty members from the other institution to participate in conferences, workshops and short-term courses. The terms and conditions for such participation will be worked out by mutual agreement between UPC and HCPGC.

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7. Intellectual Property

UPC and HCPGC agree to respect each other's rights to intellectual property. Further, the intellectual property rights that arise as a result of any collaborative research or activity under this MoU will be worked out on a case-by-case basis, and will be consistent with the officially laid down IPR policies of the two institutions.

8. Tenure and Termination

This MoU will take effect from the date it is signed by representatives of the two institutions. It will remain valid for five years, and may be continued thereafter after suitable review and agreement. Either institution may terminate the MoU by giving written notice to the other institution six months in advance. Once terminated, neither UPC nor HCPGC will be responsible for any losses, financial or otherwise, which the other institutions may suffer. However, both the institutions will ensure that all activities in progress are allowed to complete successfully.

Udai Pratap College, Varanasi, Uttar Pradesh and Harish Chandra Post Graduate College, Varanasi Uttar Pradesh welcome the establishment of this Memorandum for cooperation and jointly agree to the provisions as set out above.

Udai Pratap College, Varanasi-221002 PRINCIPAL UDAI PRATAP COLLEGE VARANASI

Principal

Harish Chandra PG College, Varanasi इरिश्चन्द्र पी०जी० कालेज वाराणसी

Witness I: (Prof. Sudhir Kumar Shahi)

Witness 2:

Rof. Paukoj Kr. Sings